

# Provisional Membership Transfer Letter

Subject: Request for Provisional Membership Transfer

Dear [Coordinator Name],

I am writing to request a provisional transfer of my membership from [Current Branch] to [New Branch] until [Date]. The reason for this provisional transfer is [reason, e.g., temporary relocation or project assignment].

Please guide me through the necessary steps for formalizing the transfer after the provisional period.

Thank you for your assistance.

Best regards,

[Your Name]

[Membership ID]

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