

Formal Merger Announcement Letter to Clients

Subject: Important Announcement – Company Merger

Dear Valued Client,

We are pleased to announce that [Company A] and [Company B] have officially merged as of [Date]. This merger allows us to combine resources, expand our services, and provide enhanced solutions for your business needs.

Rest assured, our commitment to quality service remains our top priority. Your current points of contact will remain available, and all existing agreements and contracts will be honored.

We look forward to serving you under this new structure and are excited about the opportunities this merger brings.

Sincerely,

[Your Name]

[Title]

[Company A & Company B]

Get more templates here:

<https://www.lettersandtemplates.com/letters/merger-announcement-letter>