## Mistake Acceptance Letter

Dear [Applicant],

your acceptance to [School/Program/Position]. After careful review of your application, we have determined that we are unable to offer you a place in this year's [School/Program/Position]. We understand that this news may be disappointing and we sincerely apologize for any confusion or inconvenience that this error may have caused. We take full responsibility for the mistake and are committed to ensuring that it does not happen again in the future.

We regret to inform you that there has been a mistake in our previous communication regarding

Please know that your application was carefully considered and we appreciate your interest in [School/Program/Position]. We encourage you to consider reapplying in the future and wish you all the best in your future endeavors.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

[Name]

[Title]

[School/Program/Company]