

Mortgage Or Loan Pre Approval Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Lender's Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Mortgage/Loan Pre-Approval Letter for [Borrower's Name]

I am writing to confirm that after a thorough evaluation of [Borrower's Name]'s financial information and creditworthiness, we are pleased to issue a Mortgage/Loan Pre-Approval Letter for [him/her].

[Borrower's Name] has met the necessary criteria, making [him/her] eligible for a mortgage/loan with our institution.

The details of the pre-approved mortgage/loan are as follows:

- Maximum Approved Amount: [Amount]
- Interest Rate: [Rate]
- Term: [Loan Term]
- Type: [Fixed/Adjustable Rate]

Please note that this pre-approval letter is subject to further verification of the information provided by [Borrower's Name] during the mortgage/loan application process. Additionally, it is valid for a period of [Time Frame], starting from [Date of Issuance].

Should you have any questions or require any additional documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering [Borrower's Name] for a mortgage/loan with [Lender's Name]. We look forward to assisting [him/her] throughout the application process and providing the necessary support to fulfill [his/her] homeownership/financial goals.

Sincerely,

[Your Name]

[Your Title]

[Your Signature (if a printed letter)]

[Lender's Name]