

Internal Motivation Email for Promotion Within Team

Subject: Expression of Interest for Promotion to Team Lead Role

Dear [Supervisor's Name],

I hope you're doing well. I'd like to take this opportunity to express my interest in the open Team Lead position within our department. Having worked closely with the team for the past three years, I believe I have gained a comprehensive understanding of our goals, challenges, and workflows.

I've consistently contributed to improving efficiency and project outcomes, often taking the lead on initiatives that resulted in measurable performance improvements. I'm confident that stepping into this leadership role would allow me to continue supporting the team's success in a more structured capacity.

I would appreciate a chance to discuss this possibility further at your convenience. Thank you for considering my request.

Best regards,

[Your Name]

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