

Motivation Letter for Promotion After Completing Training

Subject: Application for Promotion Following Certification Completion

Dear [Manager's Name],

I am writing to express my interest in being considered for promotion now that I have successfully completed my [specific training/certification] program. This training has equipped me with advanced skills and deeper understanding in areas directly relevant to the [Position Name] role.

I have already begun applying these new skills in my current projects, improving both efficiency and quality. I believe I am now ready to take on more responsibility and contribute even more significantly to our department's objectives.

Thank you for considering my request. I look forward to the opportunity to discuss how I can add greater value to our team.

Sincerely,

[Your Name]

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