

Motivation Letter for Promotion with Emphasis on Leadership

Subject: Application for Promotion Based on Leadership Contributions

Dear [Manager's Name],

I am writing to express my motivation for a promotion within our department. Over the past few years, I have had the opportunity to lead multiple projects and mentor junior staff members, which has strengthened my leadership and communication skills.

Through these experiences, I have developed a strong sense of responsibility and initiative, always striving to maintain a positive and productive team environment. I am confident that these leadership abilities, combined with my consistent performance, make me a strong candidate for the next level.

I would appreciate the chance to discuss this further with you.

Warm regards,

[Your Name]

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