# **Mutual Agreement Sample Template**

Mutual Agreement between [Name of Party 1] and [Name of Party 2]

This Mutual Agreement ("Agreement") is made and entered into on [Date] by and between [Name of Party 1] ("Party 1") and [Name of Party 2] ("Party 2").

### Recitals:

WHEREAS, Party 1 and Party 2 have certain mutual interests, as outlined in this Agreement; WHEREAS, Party 1 and Party 2 desire to define the terms and conditions under which they will collaborate and cooperate with each other.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, Party 1 and Party 2 agree as follows:

## Purpose

The purpose of this Agreement is to establish the terms and conditions of the mutual agreement between Party 1 and Party 2 to collaborate on [Insert purpose or project].

# Responsibilities

Party 1 and Party 2 agree to work together to achieve the purpose of this Agreement and to undertake their respective responsibilities as follows:

Party 1 shall be responsible for [Insert responsibilities of Party 1].

Party 2 shall be responsible for [Insert responsibilities of Party 2].

### Confidentiality

Party 1 and Party 2 agree to keep confidential all information that they receive from each other, including but not limited to, trade secrets, customer lists, and financial information. This obligation shall survive the termination of this Agreement.

### Term

This Agreement shall commence on [Date] and shall continue until [Insert end date] or until terminated by either Party upon thirty (30) days written notice to the other party.

### Termination

Either Party may terminate this Agreement with or without cause upon thirty (30) days written notice to the other party.

Governing Law

This Agreement shall be governed by and construed in accordance with the laws of [Insert state/country].

**Entire Agreement** 

This Agreement constitutes the entire understanding between Party 1 and Party 2 and supersedes all prior negotiations, understandings and agreements between the Parties with respect to the subject matter of this Agreement.

**Amendments** 

This Agreement may only be amended by written agreement of both Parties.

Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

[Name of Party 1] [Name of Party 2]	
By:	By:
Title:	