

Informal Mutual Agreement Letter Between Friends

Hi [Friend's Name],

I just wanted to put in writing that we both agree on [describe agreement, e.g., sharing the cost of the trip or project]. Weâ€™ve talked and agreed that each of us will contribute [amount] and handle our responsibilities as discussed.

This message is just to ensure we are on the same page and avoid any misunderstandings. Looking forward to doing this together!

Cheers,

[Your Name]

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