

Mutual Agreement Letter for Project Collaboration

Dear [Collaborator's Name],

This letter confirms our mutual agreement to collaborate on [Project Name] starting from [Start Date] to [End Date].

Both parties agree on the roles, responsibilities, and resource allocation as discussed. We also commit to maintaining transparent communication and addressing any issues promptly.

This letter serves as formal documentation of our mutual understanding and collaboration.

Best regards,

[Your Name]

[Position/Organization]

Get more templates here: <https://www.lettersandtemplates.com/letters/mutual-agreement-letter>