

Official notice before formal action

Subject: Notice of Noise Complaint

Dear [Neighbor Name],

This letter serves as a formal notice regarding excessive noise coming from your property at [Address]. Despite previous informal discussions, the disturbance continues.

Please be advised that if the noise is not reduced, I may have no choice but to escalate this matter to local authorities or pursue formal action as permitted under [Applicable Law or Ordinance].

Sincerely,

[Your Name]

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