

Formal New Landlord Introduction Letter

Subject: Introduction as Your New Landlord

Dear [Tenant Name],

I hope this message finds you well. I am [Your Name], and I will be your new landlord for the property located at [Property Address] starting [Start Date]. I wanted to take this opportunity to introduce myself and provide my contact information for any maintenance issues or concerns you may have.

Please feel free to reach out to me at [Phone Number] or [Email Address]. I look forward to maintaining a positive and cooperative relationship with you.

Sincerely,

[Your Name]

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