

No Responsibility Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title/Organization]

[Recipient's Address]

[City, State, Zip Code]

Subject: No Responsibility Letter

Dear [Recipient's Name],

I am writing this letter to formally inform you that I, [Your Name], and [Your Organization, if applicable], shall not be held responsible for [specify the actions, situations, or events for which you are disclaiming responsibility].

This disclaimer of responsibility applies to any potential consequences, losses, damages, or liabilities that may arise from the aforementioned actions, situations, or events. We expressly disclaim any legal or financial obligations related to these matters.

Please be aware that this letter serves as a formal notice of our refusal to accept any responsibility, whether direct or indirect, for the aforementioned actions, situations, or events. Our decision is made in good faith and with a clear understanding of the implications involved.

Should you have any questions or concerns regarding this matter, please do not hesitate to contact us at [Your Email Address] or [Your Phone Number]. We are open to providing further clarification if needed.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title, if applicable]

[Your Organization, if applicable] (optional)

[Your Signature, if a physical letter] (optional)