

Provisional Non-Operative LC Notice

Subject: Provisional Non-Operative Letter of Credit

Dear [Client Name],

This is to notify you that your Letter of Credit, reference [LC Number], is currently non-operative pending completion of required compliance procedures.

Kindly submit the pending documents or confirm the instructions so we may process the credit as per your request. Immediate action is recommended to prevent delays in payment processing.

Best regards,

[Bank Officer Name]

[Bank Name]

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