

Preliminary notification subject to verification

Subject: Provisional Entitlement Notification

Dear [Recipient Name],

This letter serves as a provisional notification that you may be entitled to [specific benefit or service].

The entitlement is subject to verification of submitted documents and confirmation by [organization or authority].

Please provide any required supporting documents to complete the verification process.

Best regards,

[Your Name]

[Your Position]

[Organization Name]

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