

Official Vaccination Status Notification Letter

Subject: Vaccination Status Notification

Dear [Recipient Name],

We hereby confirm that [Employee/Student/Individual Name] has successfully completed the [Vaccine Name] vaccination on [Date]. This notification is provided for compliance and record-keeping purposes.

For any queries regarding this confirmation, please contact [Health Department/HR Department].

Best regards,

[Your Name]

[Position]

[Organization Name]

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