

After-School Program Authorization

Subject: Authorization for [Child's Name] to Participate in [Activity Name]

Hi [Coordinator's Name],

I'm writing to give my permission for [Child's Name] to join the [Activity Name] program. This sounds like a fantastic opportunity for [him/her] to explore [his/her] interests in [activity type] while developing new skills and friendships.

I've looked over the program schedule and requirements, and I'm confident this fits well with our family routine. I understand that the program runs [Days and Times] and that [Child's Name] will need to [specific requirements, e.g., bring materials, wear certain clothing].

Please let me know if you need any additional information or if there are any forms I should complete. I'm excited to see [Child's Name] grow through this experience and appreciate the time and effort you put into these programs.

Feel free to contact me at [Phone Number] or [Email] if you have any questions or concerns.

Thanks so much!

[Parent's Name]

[Date]

Get more templates here: <https://www.lettersandtemplates.com/letters/parent-authorization-letter>