

Formal Parking Fine Appeal Letter

Dear [Authority Name],

I am writing to formally appeal the parking fine issued to my vehicle, registration number [Registration Number], on [Date] at [Location].

I believe this fine was issued in error because [state reason, e.g., "the parking meter was malfunctioning" or "the signage was unclear"]. I have attached supporting evidence including [photos, receipts, witness statements] to substantiate my claim.

I respectfully request that the fine be reviewed and revoked based on this evidence. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Contact Information]

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