

Provisional Partnership Cancellation Letter

Subject: Conditional Termination of Partnership

Dear [Partner Name],

We are writing to inform you that we intend to terminate our partnership, effective [Termination Date], subject to the resolution of all outstanding contractual obligations and settlements.

Please review and confirm the closure of all pending matters. This provisional notice allows both parties to prepare for the formal conclusion of our partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/partnership-cancellation-letter>