

Preliminary reminder for patients awaiting confirmation

Subject: Preliminary Appointment Reminder

Dear [Patient's Name],

We would like to remind you that your requested appointment with Dr. [Doctor's Name] is tentatively scheduled for [Day, Date] at [Time]. This appointment is awaiting final confirmation from the doctor's schedule.

We will update you as soon as it is confirmed. Thank you for your patience.

Kind regards,

[Clinic Name]

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