

Insurance Payment Acknowledgment Email

Subject: Premium Payment Confirmation - Policy #[Policy Number]

Dear [Policyholder Name],

We confirm receipt of your insurance premium payment for Policy #[Policy Number].

Payment Details:

- Policy Type: [Auto/Home/Life/Health Insurance]
- Premium Amount: \$[Amount]
- Coverage Period: [Start Date] to [End Date]
- Payment Method: [Payment Type]
- Transaction Date: [Date]
- Confirmation Number: [Reference Number]

Your policy remains active and in good standing. Your next premium payment of \$[Next Amount] is due on [Next Due Date]. We recommend setting up automatic payments to ensure continuous coverage.

This confirmation serves as proof of payment for your records. Keep this document with your policy materials.

For questions about your coverage or account, contact our customer service team at [Phone Number] or visit [Website].

Thank you for choosing [Insurance Company Name] for your protection needs.

Best regards,

[Customer Service Team]

[Insurance Company Name]

[Contact Information]

Get more templates here: <https://www.lettersandtemplates.com/letters/payment-confirmation-letter>