

Business Payment Confirmation Email Template

Subject: Payment Confirmation - Invoice #[Invoice Number]

Dear [Client Name],

This email serves to confirm that we have successfully received your payment of \$[Amount] for Invoice #[Invoice Number] dated [Date]. The payment was processed on [Payment Date] via [Payment Method].

Your account balance has been updated accordingly, and this invoice is now marked as paid in full. Please retain this confirmation for your records.

If you have any questions regarding this payment or require additional documentation, please don't hesitate to contact our accounting department at [Contact Information].

Thank you for your prompt payment and continued business partnership.

Best regards,

[Your Name]

[Title]

[Company Name]

[Contact Information]

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