Provisional Receipt Email

Subject: Provisional Payment Receipt

Dear [Recipient Name],

This is to inform you that we have received your payment of [Amount] on [Date]. This receipt is provisional and will be updated once the transaction is fully verified.

Thank you for your cooperation.

Best regards,

[Your Name]

[Company Name]

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https://www.lettersandtemplates.com/letters/payment-receipt-acknowledgement-letter-sample