

Neighborly Event Notification

Subject: Friendly Heads-Up About Upcoming Celebration

Dear Neighbor,

I hope you're doing well! I wanted to personally inform you about a [event type] I'm hosting at my home on [date] from approximately [start time] to [end time].

This [occasion] celebration will include [brief activity description] with about [number] guests. While we'll do our best to keep noise levels considerate, there may be some increased activity during these hours.

If you have any concerns or if the festivities become disruptive, please don't hesitate to contact me directly at [phone number]. I truly value our neighborly relationship and want to ensure everyone's comfort.

Thank you for your understanding, and please feel free to stop by if you'd like to join the celebration!

Warmly,

[Your Name]

[Address]

[Contact Information]

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