

Quick Permission Request Message for Industrial Visit

Subject: Quick Approval Request for Industrial Visit

Dear [Recipient's Name],

I kindly request your quick approval for our students to visit [Company/Industry Name] on [Date].

Around [Number] students and [Number] faculty members will be present.

The purpose is purely educational, and we will follow all necessary guidelines. Please confirm at your earliest convenience so we can finalize transportation and arrangements.

Thank you for your consideration.

Best regards,

[Your Name]

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