

Academic Research Permission Request

Subject: Permission Request for Research Project on [Topic]

Dear [Recipient Name/Title],

I am writing to formally request permission to conduct a research project titled "[Project Title]" as part of my [degree program/course] at [Institution Name]. This project aims to [brief description of project goals and methodology].

The research will involve [specific activities - interviews, surveys, observations, etc.] and is expected to run from [start date] to [completion date]. All participants will be informed of the study's purpose and will provide consent before participation.

I have attached my project proposal, methodology outline, and supervisor's endorsement letter for your review. I would be grateful for the opportunity to discuss this request further at your convenience.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Student ID]

[Contact Information]

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