

Media Production Location Request

Subject: Location Permission Request - [Project Title] Production

Dear [Location Manager/Property Owner],

I am writing to request permission to use [location] for a [photography/filming] project titled "[project name]". This [commercial/educational/artistic] project requires [specific location features] that your property offers.

Production Details:

- Shoot dates: [specific dates and times]
- Crew size: [number of people]
- Equipment: [cameras, lighting, vehicles]
- Scene description: [what will be filmed/photographed]
- Compensation offered: [if applicable]

We maintain comprehensive insurance coverage and will restore the location to its original condition. Our team follows professional standards and respects property guidelines.

Please let me know if you would like to review our production portfolio or discuss terms for location usage.

Thank you for your consideration.

[Your Name]

[Production Company]

[Contact Details]

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