

Provisional Request Before Full Proposal

Dear [Recipient Name],

I am in the initial stages of planning research on [Research Topic] and am seeking preliminary permission to conduct the study within [Organization/Institution Name]. This research will explore [Brief Objective] and is intended to inform future academic or practical applications.

I would appreciate guidance on any prerequisites or documentation required before formal approval.

Thank you for considering this preliminary request.

Sincerely,

[Your Name]

[Institution/Department]

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