## **Casual letter for informal context**

Subject: Personal Guarantee Cancellation

Hi [Recipient Name],

I just wanted to confirm that I am requesting the cancellation of my personal guarantee for [Loan/Contract Name]. I'd appreciate it if you could update me once everything has been processed.

Thanks so much for your help!

Cheers,

[Your Name]

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https://www.lettersandtemplates.com/letters/personal-guarantee-cancellation-letter