

Heartfelt Personal Polite Invitation Letter

Subject: Warm Invitation to [Gathering/Event Name]

Dear [Recipient Name],

It is with great pleasure that we invite you to join us for [Event Name] on [Date] at [Venue]. Your company would make this event even more special.

Please let us know if you will be able to attend by [RSVP Date]. We eagerly anticipate your presence.

Warm regards,

[Your Name]

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