

Friendly and approachable recommendation email for quick communication

Subject: Recommendation for [Applicant Name]

Hi [Recipient Name],

I am writing to enthusiastically recommend [Applicant Name] for your postdoctoral program. I have worked closely with [him/her/them] at [Institution], and [he/she/they] consistently demonstrates brilliance, curiosity, and collaborative spirit.

[Applicant Name]'s research in [Topic] is innovative and impactful. I am confident [he/she/they] will thrive in your program and contribute meaningfully to your team. Please reach out if you would like additional insights.

Best,

[Your Name]

[Title/Position]

[Institution]

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