

# Preschool Teacher Welcome Letter

[Your Preschool Name]

[Preschool Address]

[City, State, ZIP Code]

[Date]

Dear Parents and Guardians,

Welcome to [Your Preschool Name]!

We are thrilled to have you and your child as part of our preschool family. As the new academic year begins, we wanted to extend a warm welcome to all our new and returning students. Our dedicated team of educators and staff is committed to providing a nurturing, safe, and stimulating environment where children can explore, learn, and grow.

At [Your Preschool Name], we believe that early childhood education plays a vital role in laying the foundation for a child's future academic and personal success. Our curriculum is designed to foster the development of essential skills such as critical thinking, creativity, social interaction, and a love for learning. Through a combination of play-based activities, structured learning, and hands-on experiences, we aim to make learning an exciting and engaging journey for your little ones.

Communication between parents and teachers is crucial for your child's progress, and we encourage an open-door policy. Feel free to approach us with any questions, concerns, or ideas you may have throughout the year. We value your input and collaboration as we work together to provide the best possible experience for your child.

Important Information:

1. School Start Date: [Date]
2. School Hours: [e.g., 8:00 AM to 3:00 PM]
3. Arrival and Dismissal Procedures: [Provide specific instructions for drop-off and pick-up]
4. Curriculum Overview: [Briefly outline the educational approach and key subjects]
5. Snack and Lunch Policies: [Detail any guidelines regarding food and allergies]

6. Special Events and Field Trips: [Inform about upcoming events and trips, if applicable]

7. School Supplies: [List any specific items children may need to bring]

We encourage you to attend our upcoming orientation on [Date] to meet the teachers and explore the classrooms. It's a fantastic opportunity to connect with other parents and familiarize yourselves with our preschool environment.

We look forward to an exciting and enriching year ahead, filled with new discoveries and cherished memories. Thank you for entrusting us with the privilege of educating your child. Together, let's make this preschool experience an unforgettable one!

If you have any questions before the orientation or need any assistance, please don't hesitate to contact us at [Phone number] or [Email address].

Once again, welcome to [Your Preschool Name]. Here's to a fantastic year of growth and learning!

Warm regards,

[Your Name]

Preschool Director/Lead Teacher

[Your Preschool Name]

[Contact Information: Phone number, Email address]