

Formal, Heartfelt Internship Request Letter

Subject: Internship Application " CV Attached

Dear [Coordinator/Manager's Name],

I am writing to present my CV for consideration for an internship in [department/role] at [Company Name]. As a [current study level/major], I have gained foundational knowledge in [relevant subjects] and practical experience in [relevant tasks/projects].

I am eager to apply my skills in a real-world setting and contribute meaningfully to your team. My CV is attached for your review, and I would greatly appreciate the opportunity to discuss my application.

Sincerely,

[Your Name]

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