

Preliminary utility rate increase notice

Subject: Preliminary Notice - Proposed Rate Adjustment

Dear [Customer Name],

This is a preliminary notification regarding a proposed rate adjustment for [Utility Service] that we are currently reviewing for implementation.

Proposed Changes:

- Base monthly service charge: \$[X] to \$[Y]
- Per-unit consumption rate: \$[X] to \$[Y]
- Effective date: Tentatively [Date]

Reasons for Proposed Increase:

The utility industry is experiencing unprecedented challenges including infrastructure modernization needs, regulatory compliance costs, and increased operational expenses. This preliminary assessment suggests a rate adjustment may be necessary to maintain reliable service.

This is NOT final notification. We are currently:

- Conducting final cost analysis
- Reviewing alternative cost-reduction measures
- Seeking regulatory approval where required
- Evaluating customer impact assessments

Public Comment Period:

We value your input. A formal public comment period will begin [Date] and end [Date]. Details on how to submit comments will be provided in our final notice.

Timeline:

- Final decision: [Date]
- Regulatory filing: [Date]
- Implementation (if approved): [Date]

Stay informed by visiting [website] or calling our customer service line at [phone number].

Preliminary notice issued by:

[Utility Company Name]

[Regulatory Affairs Department]

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