

Casual Email Acceptance

Subject: Welcome to [School Name]!

Hi [Parent/Guardian Name],

Weâ€™re excited to let you know that [Childâ€™s Name] has been accepted into [Grade/Class] at [School Name]! Your child is officially part of our learning family for the academic year [Year].

Please check the attached forms and guidelines. Let us know if you have any questionsâ€”weâ€™re happy to help!

Best,

[Admissions Officer Name]

[School Name]

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