

Formal Product Inquiry Letter

Subject: Inquiry About Product Availability and Pricing

Dear [Supplier's Name],

I am writing to request information regarding your product, [Product Name], which I recently came across through your catalog. I would appreciate it if you could provide me with detailed specifications, available models, and pricing information for bulk purchases.

Additionally, please inform me of any warranty terms, after-sales support, and shipping options available. If there are minimum order requirements, kindly specify those as well.

I look forward to your prompt response so that we may proceed with our evaluation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

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