

Professional Program Acceptance Letter

Subject: Confirmation of Acceptance â€” [Program Name]

Dear [Recipient Name],

It is with great pleasure that we confirm your acceptance into [Program Name]. Your enrollment is effective from [Start Date] to [End Date], and we are confident that your participation will add value to the program.

Please review the attached program schedule and complete any required documentation prior to the start date. Your confirmation by [Deadline Date] is requested.

Sincerely,

[Sender Name]

[Position]

[Organization Name]

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