

Official approval of project proposal

Dear [Recipient Name],

Subject: Approval of Project [Project Name]

We are pleased to inform you that your project proposal titled "[Project Name]" has been reviewed and officially approved. Your plan meets all the required criteria and aligns with our organizational objectives.

You are authorized to commence project activities starting [Start Date]. Please ensure adherence to the timeline and reporting requirements as discussed.

Congratulations and best wishes for the successful execution of your project.

Sincerely,

[Your Name]

[Designation]

[Company/Organization Name]

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