

## Formal thank you to CEO for promotion

Subject: Thank You for the Promotion Opportunity

Dear [CEO's Name],

I am writing to express my sincere appreciation for my recent promotion to [New Position]. It is an honor to be recognized at this level, and I am deeply grateful for the trust the company has placed in me.

I am committed to leveraging this opportunity to contribute more meaningfully to [Company Name]'s mission and long-term vision. Please know that I take this responsibility seriously and will work diligently to meet the high expectations that come with it.

Respectfully,

[Your Name]

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