

Professional Promotion Proposal Letter

Subject: Proposal for Promotion

Dear [Manager Name],

I am writing to formally propose my promotion from [Current Position] to [Proposed Position]. Over the past [X years/months], I have contributed to [list key achievements or projects] and consistently demonstrated [skills, leadership, and results].

I believe this promotion reflects my contributions and the added value I can bring to the company in this new role. I would welcome the opportunity to discuss this proposal in detail at your earliest convenience.

Sincerely,

[Your Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/promotion-proposal-letter>