

Heartfelt Promotion Request Letter

Subject: Request for Promotion Consideration

Dear [Manager Name],

I have greatly appreciated the support and opportunities I've received while serving as [Current Position]. It has been a privilege to contribute to [Company/Department] and I am proud of the results we have achieved.

Based on my contributions and continued commitment, I would like to propose my promotion to [Proposed Position]. I would be grateful for your consideration and guidance on how I can grow into this role.

Thank you sincerely for your support.

Warm regards,

[Your Name]

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