

Heartfelt Promotion Request Letter

Subject: Promotion Request for Continued Growth

Dear [Manager's Name],

I am sincerely grateful for the guidance and opportunities I have received at [Company Name]. Over the past [duration], I have grown professionally and contributed to [specific achievements]. I am passionate about taking the next step in my career and respectfully request consideration for promotion to [Desired Position].

I am committed to continuing to deliver excellent results and to support the team and company in achieving our goals. Your support in this next step would mean a great deal to me.

Thank you for considering my request.

Warm regards,

[Your Name]

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