

Casual Email Promotion Request

Subject: Considering Next Steps

Hi [Manager's Name],

I hope you're doing well. I wanted to reach out to discuss the possibility of a promotion to [Desired Position]. Over the last [duration], I've worked on [projects/achievements] and feel ready to take on additional responsibilities.

I'd love to chat at your convenience about this and hear your feedback. Thanks for considering my request!

Best,

[Your Name]

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