Acknowledgement pending final verification

Subject:	Provisional	Acknowledg	ement of I	Purchase	Order [P0	O Number]

Dear [Supplier Name],

We have received your purchase order [PO Number]. The order is currently under review for verification of quantities and specifications. A final confirmation will be shared once all details are verified.

Thank you for your understanding.

Sincerely,

[Your Name]

[Company Name]

[Designation]

Get more templates here:

https://www.lettersandtemplates.com/letters/purchase-order-acknowledgement-letter