

Provisional Quotation Acceptance Email

Subject: Provisional Acceptance of Quotation

Hello [Supplier Name],

We have reviewed your quotation dated [Date] and are willing to provisionally accept it pending final internal approval. Your pricing and terms appear satisfactory, but we will confirm the final acceptance by [Date].

Thank you for your prompt submission. Looking forward to smooth collaboration.

Best regards,

[Your Name]

[Company Name]

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