

Detailed Project Quotation Acceptance Letter

Subject: Acceptance of Project Quotation

Dear [Supplier Name],

We hereby accept your quotation dated [Date] for [Project Name]. After careful review, we confirm that all specifications, timelines, and costs are satisfactory. Please proceed with project mobilization and provide a detailed schedule for review.

We request that you share progress reports periodically as outlined in your proposal. All invoices should be submitted according to the agreed payment milestones.

Thank you for your professionalism and prompt response.

Kind regards,

[Your Name]

[Position]

[Company Name]

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