Preliminary Inquiry Template

Subject: Inquiry About Possible Raffle Prize Donation

Dear [Recipient Name],

I am writing to explore the possibility of your organization contributing a prize for our upcoming fundraising raffle. We are currently planning our event and identifying potential donors who could support our cause of [cause description].

If you are open to discussing a potential donation, we would be happy to provide more details about the event, expected audience, and recognition for donors. Your consideration is greatly appreciated. Kind regards,

[Your Name]

[Organization Name]

[Contact Information]

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