

Formal buyer cancellation letter

Subject: Cancellation of Real Estate Purchase Contract

Dear Mr. Anderson,

I am writing to formally notify you that I wish to cancel the purchase agreement for the property located at 123 Maple Street, which was signed on September 1st, 2025. This decision has been made due to unforeseen personal circumstances that prevent me from completing the purchase.

Please consider this letter as official notice of cancellation under the terms outlined in the contract. I kindly request confirmation of the cancellation and details regarding any applicable deposit refunds.

Sincerely,

Jane Doe

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