

Professional Receipt Acknowledgement Email for Payment

Subject: Confirmation of Payment Received

Dear [Client's Name],

We are writing to confirm receipt of your payment of [Amount] on [Date] for [Service/Product]. The transaction has been successfully processed, and the details have been updated in our records.

Please find the payment reference number [Reference Number] for your convenience. A formal invoice/receipt will be issued shortly for your records.

Thank you for your prompt payment and continued trust in our services.

Best regards,

[Your Name]

[Your Job Title]

[Your Company]

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