

Casual Heartfelt Email Recommendation

Hello [Admissions Officer Name],

I hope this message finds you well. I wanted to take a moment to recommend [Student Name] for your program. They are not only academically capable but also a joy to work with, bringing energy, creativity, and collaboration to every project.

I have watched [Student Name] grow into a thoughtful, motivated individual, and I am confident they will thrive at [College Name]. Please feel free to reach out if you need any more insights about their work or character.

Warm regards,

[Your Name]

[Position]

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